



Position title	Objects Conservator
National Gallery level	NGA Level 6
Position number	Position No. 5055
Employment type	Fulltime until 30 th June 2025
Department	Conservation
Portfolio	Collections and Exhibitions
Immediate supervisor	Melanie Barrett
Direct reports	N/A
Position location	National Gallery, Parkes, Kamberri/Canberra
Requirements	Police Check Australian Citizenship Formal qualifications in Conservation

ABOUT THE GALLERY

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include excellence, creativity, courage, respect, and accountability

WORKING AT THE GALLERY

When you work at the National Gallery you will be exposed to some of the world's leading Australian and international art and artists. We are located in the parliamentary triangle on the waterfront and your lunchtimes can be spent in our beautiful sculpture garden or around Lake Burley Griffin.

We support flexible working practices, and you will have access to low-cost, onsite car parking.

The National Gallery is committed to the health, safety and wellbeing of our people and we expect our people to share this commitment and always work safely.

We value the contribution that a diverse workforce brings and encourage people from a diverse background to apply. This might include identifying as First Nations peoples, people with a disability, culturally and linguistically diverse people and LGBTQIA+ people.

WHAT YOU WILL GAIN FROM THE EXPERIENCE - OVERVIEW OF THE ROLE

The Conservator will assist the Objects section of the National Gallery Conservation Department to meet a wide variety of exciting projects in the exhibition, touring and lending program. These projects will involve preparing works of art for internal and external display, loan and travelling exhibition, including conservation documentation and minor and moderate treatments as appropriate and required. The role will be required to provide advice on display and transport requirements for a wide range of works of art being shared both nationally and to international venues. Maintenance of works of art whilst on display, including outdoor sculpture will also be required.

The Department employs conservators specialising in paper, paintings, objects, time-based media, textiles, and preventive conservation. The conservation team support all aspects of the care of the collection and works on loan to the National Gallery. All staff are required to implement preventive conservation principles, high level reporting of activities and to assist with disaster response and risk management for the Collection.

We offer a supportive environment to implement and develop your skills. This is a full-time, non-ongoing employment opportunity which may become ongoing.

SKILLS AND CAPABILITY - OUR IDEAL CANDIDATE – SELECTION CRITERIA

Our ideal candidate is a qualified Conservator with relevant experience, and a sound knowledge and appreciation of a wide knowledge of materials and techniques used in the production of works of art. The candidate will have a demonstrated ability to undertake a range of conservation tasks related to the preservation and display of artworks – including condition reporting, preventive conservation activities and preparation for display.

Working well within a team is critical to the role, as is the ability to work to specific timelines. Well-developed organisational skills and project management skills are highly regarded. Flexibility to work within a fast paced and changing work environment is required.

THE KEY DUTIES OF THE POSITION - WHAT WILL YOU DO?

In accordance with the APS 6 work level standards, you will have the following key responsibilities:

1. Carry out Conservation activities including the examination, condition reporting and treatment of Objects within the National Collection for exhibitions and loans with minimal supervision
2. Implementation of the Integrated Pest Management Plan and Quarantine procedures.
3. Undertake research and technical examination using analytical equipment
4. Liaise with curators, registrars and technical staff on the conservation needs of Objects within the National Collection, including display, packing, transport and storage.
5. Assist in the mentoring and guidance of less experienced staff, students and volunteers. Provide professional advice and training on care of the collection to staff and external stakeholders as required.
6. Contribute to departmental reporting, planning and development of policies
7. Implement and uphold the NGA Work Health & Safety (WHS) policies and assessment processes

WHO ARE WE LOOKING FOR?

To be successful in this role you will need to demonstrate, or have the ability to develop the following,

You will:

1. Support the shared purpose and direction of the Gallery, by understanding and supporting the Gallery to deliver its mission and corporate responsibilities. You will identify the relationship between the Gallery goals and mission

2. Respond positively to change by establishing clear plans and timeframes for project management implementation plans. You will respond to change in a positive and flexible manner.
3. Listens to and considers different ideas and discusses issues credibly and thoughtfully. Identifies other people's expectations and concerns.
4. Research and analyse information and draw accurate conclusions based on evidence; analyses and interpretation of information to inform decision makers.
5. Take responsibility for managing your workload to achieve results. You will see projects through to completion and are able to manage your projects progress and manage stakeholder priorities.

HOW TO APPLY

To apply for this role please go to the National Gallery's **Careers portal**.

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit may be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

ELIGIBILITY:

Citizenship - To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check - To be eligible for this role you must complete a police check.

ADDITIONAL INFORMATION - Qualifications, Certifications and Registrations

Role specific mandatory qualifications certification and/or registrations include:

Tertiary Qualification in Conservation

An ability to work outside regular work hours and undertake disaster recovery is essential.

Work, Health & Safety Obligations

The National Gallery is committed to the health, safety and wellbeing of our people and we expect our people to share this commitment and work safely at all times.

This role is required to ensure that they meet duty of care obligations as required under WHS legislation. This is achieved by:

- being accountable and taking ownership of health and safety matters within their control or ability to promote a culture of health and safety within the National Gallery
- working with colleagues to enhance health and safety and ensure that it becomes a part of everyday National Gallery business.
- completing health and safety reporting in an accurate and timely manner.

Contact

Further information about the position may be obtained by contacting Melanie Barrett on +61 2 6120 2935 or melanie.barrett@nga.gov.au.