



INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIAL (INC)

P.O. Box 1638
Canberra City
A.C.T. 2601

MINUTES of the 13th Annual General Meeting of the Institute for the Conservation of Cultural Material (Inc.), held in the Bragg Lecture Theatre, University of Adelaide, Adelaide SA 5000 on 12th August, 1986.

PRESENT: Tony Chadwick, Heather Mansell, Rosemary Peel, Karen Coote, Sue Walston, Karin Schulz, Julian Bickersteth, Thea Exley, Jennie Barnett, Dara Rome, Ruth Norton, Kerry McInnis, Josephine Carter, Jan Davies, Win Murdoch, Harry Haxton, Felicity Martin, J.A. Edwards, Maxwell Hall, Margaret Perkins, Bridget Pears, Kay Söderlund, Cathy Lillico, John Olive, Michelle Berry, Christine Ianna, Tamara Lavrencic, David Butcher, Ina Koneczna, Ulli Broeze-Hörnemann, David Keany, Hank Bohmer, Graham Reynolds, Annie Brownsworth, Anthony Gribble, Michael Hodgson, Susu Nousala, Ian Cook, Jan Lyall, Colin Pearson, Helen Weidenhofer.

APOLOGIES : Nancy Mills Reid, Judy Fraser, Philip Venn, Cheryl Jackson, Kim Morris, Ian MacLeod.

1. Opening of Meeting

The meeting was opened at 8.45p.m. by the President, Colin Pearson.

2. Apologies

See above

3. Confirmation of Minutes of AGM 12.

It was agreed that the minutes of the 12th Annual General Meeting held on 30th September, 1985 in Fremantle be accepted as a true and accurate record.

(res. 86/1)

Walston/Chadwick carried.

4. President's Report

Presented by the President, Colin Pearson.

It was agreed that the President's Report be accepted.

(res. 86/2)

Weidenhofer/Mansell, carried.

5. Secretary's Report

Presented by the Secretary, Helen Weidenhofer.

It was agreed that the Secretary's Report be accepted.

(res. 86/3)

Coote/Walston carried.

6. Treasurer's Report

Presented by the Secretary in the Treasurer's absence.

It was agreed that the Treasurer's Report be accepted.

(res. 86/4)

Rome/Söderlund, carried.

7. Auditor's Report

The President reported that the Auditor's Report had not yet arrived from Perth, but was expected the following day.

Items 7 and 8 were deferred until 3.30 p.m. on Friday 15th August, 1986.

9. Reports of Divisions

ACT - presented by Susu Nousala.

It was agreed that the ACT Division report be accepted.

(res. 86/5)

Rome/Bickersteth, carried.

NSW - presented by Rosemary Peel.

It was agreed that the NSW Division report be accepted.

(res. 86/6)

Cook/Mansell, carried.

QLD - no report tabled.

SA - presented by John Olive.

It was agreed that the SA Division report be accepted.

(res. 86/7)

Broeze-Hörnemann/Bohmer, carried.

VIC - presented by Felicity Martin.

It was agreed that the Victorian Division report be accepted.

(res. 86/8)

Perkins/Hall, carried.

WA - presented by Bridget Pears.

It was agreed that the W.A. Division report be accepted.

(res. 86/9)

Olive/Söderlund, carried.

10. Election of Incoming Council for 1986/87

Single nominations were received by the specified time as follows:

Treasurer - Ian MacLeod (Broeze-Hörnemann/Carpenter)

Ordinary member - Anthony Gribble (Hodgson/Elwing)

Ordinary member - Tamara Lavrencic (McGregor/Whitlock)

These candidates were therefore deemed to be elected.

Further nominations were called for from the floor and received as follows:

President - Colin Pearson (Weidenhofer/Mansell)
Senior Vice President - Sue Walston (Cook/Mansell)
Vice President - Ian Cook (Mansell/Paneros)
Vice President - Kay Söderlund (Lillico/Peel)
Secretary - Helen Weidenhofer (Cook/Mansell)
Ordinary member - Jennie Barnett (Cook/Paneros)
Ordinary member - Tony Chadwick (Söderlund/Coote)
Publications Officer - Heather Mansell (Cook/Barnett)

The above candidates were elected unopposed.

11. Special Business

11.1 Code of Ethics

It was moved that the Code of Ethics as adopted in principle at the last AGM (AGM12) be adopted formally by the membership.

Cook/Lyall

It was pointed out that, once adopted, the Code of Ethics could be changed whenever the membership felt this was necessary.

A minor alteration to the Code of Ethics as adopted at AGM12 was proposed such that the words "and methods" and "treatment" would be added to Section 6 (Preventive Conservation) to read: "...and high standard in conditions and methods of treatment, storage.....". This amendment to the motion was moved.

(res. 86/10)

Pearson/Walston, carried.

It was moved that the amended motion be put.

(res. 86/11)

Haxton/Martin, carried.

The motion as amended was carried.

(res. 86/12)

Cook/Lyall, carried.

It was suggested that the Code of Ethics be distributed to institutions and that they be requested to formally adopt it.

Accreditation

It was reported that Sue Walston has agreed to collate information on work standards, salaries, job descriptions etc. and that she will be contacting local divisions to enlist their support. Colin Pearson discussed the recommendations of the Heads of Commonwealth Conservation Laboratories (as accepted by Council at CM 30) regarding the implementation of accreditation procedures.

It was moved that a Special General Meeting be held to elect an Accreditation Panel to investigate the options for adopting accreditation procedures.

(res. 86/13)

Walston/Mansell, carried.

Council was instructed that the SGM is to be held by 30 November 1986.

11.2 1986 Conference

Ian Cook moved a vote of thanks, on behalf of the membership, to Robert Wilmot and all those who worked extremely hard on the organisation of the Adelaide conference.

11.3 1987 ICOM Conference

Sue Walston reported on progress in organisation of the ICOM Conference. The second brochure and enrolment form will be circulated in November 1986. Sue particularly thanked all sponsors, the NSW institutions, Karen Coote, Colin Pearson, Dulcie Stretton, Jan Lyall, Ian Cook, Josephine Carter, Julian Bickersteth and Kay Söderlund for their efforts so far. Those wishing to join ICOM should write to Mr. Tom Campbell, Secretary of ICOM Australia, C/- National Museum of Australia, GPO Box 1901, Canberra ACT 2601.

11.4 1988 Conference

Colin Pearson reported that the 1988 conference will be a joint conference with the Australian Institute of Maritime History and the Australian Association of Maritime Archaeology entitled "Australians and the Sea", and probably held at the National Maritime Museum in Sydney.

12. Other Business

12.1 Membership Drive

It was announced that there will be a prize to promote the membership drive - each member who nominates (by being the first signature on the bottom of the application form) new members totalling \$150.00 in membership fees will get free membership for one year and also will go into a lottery for a "big prize" - watch the Newsletter for details.

12.2 Honorary Life Membership

It was reported that Council has agreed to offer honorary life membership to Dr. Alex Watson of W.A., on the recommendation of the W.A. Division.

13. Date and Venue of Next AGM

To be determined. AGM 14 will be held in conjunction with the ICOM Conference in Sydney. The membership will be notified at a later date.

The meeting was adjourned until 3.30p.m. on Friday 15th August, at the concluding session of the conference.

The 13th Annual General Meeting of ICCM (Inc) was reconvened at 3.37p.m. on Friday 15th August, 1986 in the Rennie Lecture Theatre, University of Adelaide.

7. Auditor's Report

Colin Pearson explained that the Country Conservator funds had been included in ICCM'S income statement in error, as this had gone to the W.A. Museum to cover salaries.

It was agreed that the Auditor's Report be accepted.

(res. 86/14)

Mansell/Exley, carried.

8. Appointment of Auditor

It was agreed that Mr. John Kollosche of Arthur Anderson be appointed auditor of the ICCM for the 1986/87 financial year.

(res. 86/15)

Weidenhofer/Davey, carried.

The meeting closed at 3.40 p.m.

Helen Weidenhofer
Honorary Secretary.



INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIAL (INC)

PRESIDENT'S REPORT TO 1986 ANNUAL GENERAL MEETING

Although this past year may seem to have been rather quiet, there have been a number of important activities, particularly at the Local Division level.

Here in Adelaide the organisation of the ICCM National Conference has required a lot of input by ICCM members - not forgetting the significant support of the State Conservation Centre. The idea to hold specialised workshops to make the conference of benefit to all conservators is to be applauded, but it obviously produces a lot of extra work.

In Melbourne the Victorian Division has taken over the publication of the ICCM Newsletter, and I am sure you will all agree that each issue is getting better and better. This is not to say that earlier editions were not well produced, but as the Institute develops, so must its level of information dissemination.

Our Sydney colleagues have been very active preparing for the most important project that the ICCM has ever undertaken, the organisation of the ICOM Committee for Conservation 8th Triennial Meeting in Sydney next year. I know that the coming months will require even more work. The best way that members from other states and territories can assist is by widely advertising the meeting and also making sure that they attend. It will be the opportunity of a life time to meet overseas conservators, many of international reputation. It will be many decades before such a meeting will be held again in Australia and all ICCM members are urged to take advantage of this opportunity.

In other Divisions regular activities are taking place, and if their work is not in the limelight today, their turn will come in the near future.

On the national level, our two major activities have been the assesement of the provisional Code of Ethics and discussions concerning Professional Membership of the ICCM. These are to be discussed at this Annual General Meeting. We were also pleased to receive a Grant-in-Aid from the Department of Arts, Heritage and Environment, and even more important was that it was available for our publication program in general, whereas previously the terms of the grant were much more specific. Our next step is to obtain funds for a secretariat for the Institute to take up the everyday secretarial work. You will have already received your ICCM membership renewal form - renew membership now when it is convenient - which shows we are now computerised thanks to the kind services of Harry Haxton.

On one point, I am disappointed with the response by ICCM members to the request in the last ICCM Newsletter for details of research being carried out. To date I have had one response. I hope that this is not a true reflection of the state of conservation research in Australia.

It is obvious that the next few years are going to be very important for the future development of conservation in Australia, what with the forthcoming ICOM-CC Meeting, the Bicentennial celebrations and so on. It needs active input from all ICCM members to meet this challenge if we are to establish ourselves as a significant force in the preservation of our cultural heritage.

Finally, I must thank the Councils of Local Divisions - where most of the ICCM activities take place - for their hard work. You will shortly be hearing their detailed reports. Also to the National Council and in particular the Executive of the ICCM, without whom the ICCM would just not function. And finally to the general members - the future of the conservation profession in Australia depends on you.

Dr. Colin Pearson
President - ICCM

August, 1986



INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIAL (INC)

REPORT OF HONORARY TREASURER TO MEMBERS

The finances of the Institute have shown some very satisfactory trends over the last year. Our income from subscriptions has increased by almost \$3500 compared with 84/85 and this has been achieved without any increase in subscription rates. Owing to the efforts of the immediate past secretary and the current incumbent, there has been a better cash flow, i.e. more people are paying their subscriptions within the first two quarters of the financial year. Apart from reducing the work load on the secretary who has to write many reminder notes to tardy members, it ensures that funds can be left for longer in interest bearing deposits. Through the assistance of the Federal Department of Arts, Heritage and Environment it has been possible to maintain the high quality of the Institute's publications and, since this is our public face, this helps sell our membership, particularly to Institutional Members and those resident overseas.

The 1985 Conference Committee are to be congratulated for their efforts in returning a profit of \$4817 on their activities. Despite relatively low levels of outside support the conference was a financial success owing to the massive voluntary contributions made by the committee. It is only through the continuing efforts of all members that the ICCM can continue to grow and flourish.

I would like to thank members for their patience when cheques are not processed owing to their loss between the point of posting and the P.O. Box in Canberra. It is anticipated that the current subscription rates will remain in force for the years 86/87 and 87/88.

A handwritten signature in cursive script, reading 'Ian D. MacLeod', written over a horizontal line.

Dr. Ian D. MacLeod



INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIAL (INC)

P.O. Box 1638
Canberra City
A.C.T. 2601

SECRETARY'S REPORT 1985/86

This year has been a somewhat disruptive year as far as the Secretary's duties are concerned. Moves interstate and mail difficulties related to the very separate locations of the officers of the Institute have resulted in considerable delays in the processing of memberships, publications orders and general correspondence. I would therefore like to sincerely thank all those members who have waited patiently and supportively for their correspondence.

The ICCM mailing list is now up-to-date due to the considerable efforts of Harry Haxton and his staff at Conservation Resources International. ICCM is very grateful for this assistance and I personally should like to thank Harry for the time he has spent and is spending on this project.

I hope that members have found the new computer-generated renewal forms convenient to use. Any comments or suggestions on improvements would be welcomed, I am sure, by the incoming Secretary.

The work of the Secretary has been steadily increasing over the last few years. In recognition of this the ICCM Council at its meeting in April this year agreed to pay the Secretary an honorarium, when funds are available. I believe this is an important step in ICCM's efforts to become a truly "professional" organisation, a status that will not be fully achieved until we have a full-time paid secretariat.

The membership of the Institute currently stands at 481 - 347 ordinary, 69 institutional, 48 student, 10 reciprocal, 4 life and 3 honorary life members. This is in fact slightly lower than last year's figure. I urge all members to encourage interested friends and colleagues to join the ICCM, particularly as we move into a new and exciting phase of the Institute's development.

Helen Weidenhofer
Honorary Secretary

ARTHUR ANDERSEN & CO.

AMP BUILDING
140 ST. GEORGE'S TERRACE, PERTH 6000
G.P.O. BOX M948, PERTH 6001
(09) 321 4831

The Members
The Institute for the Conservation
of Cultural Materials Incorporated

AUDITORS' REPORT

We have examined the balance sheet of the Institute for the Conservation of Cultural Materials Incorporated at 30 June 1986 and the related statement of income and expenditure for the year then ended. Our audit work in relation to subscriptions received was limited to the amounts recorded in the books of the Institute since it is not practicable for us to circularise possible contributors or perform other auditing procedures to ensure that all subscriptions have been received.

In our opinion, subject to the limitation in the scope of our audit noted above:

1. the accounts of the Institute are properly drawn up so as to give a true and fair view of the financial position of the Institute at 30 June 1986 and of its income and expenditure for the year then ended; and
2. the rules relating to the administration of the funds of the Institute have been observed.

Yours faithfully
ARTHUR ANDERSEN & CO

Arthur Andersen & Co.

31 July 1986

I.C.C.M. (INC.)

BALANCE SHEET AS AT 30 JUNE 1986

	<u>Note</u>	<u>1986</u>	<u>1985</u>
INSTITUTE FUNDS		\$ 46,672 =====	\$ 14,747 =====
Represented by -			
CURRENT ASSETS:			
Cash at Bank			
- operating account		\$ 6,406	\$ 1,778
Cash on Deposit			
- operating deposits		11,062	8,346
- prize fund		1,000	1,000
- Country Conservator Account		23,696	
Interest Accrued		1,426	618
Conference Advances	3	3,500	3,500
		----- \$ 47,090	----- \$ 15,242
Deduct:			
CURRENT LIABILITY:			
Audit Fees Accrued		\$ 250	\$ 250
Subscriptions in Advance		168	245
		-----	-----
NET ASSETS		\$ 46,672 =====	\$ 14,747 =====

The accompanying notes are an integral
part of this balance sheet.

I.C.C.M. (INC)
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 1986

	<u>Note</u>	<u>1986</u>	<u>1985</u>
NET PROCEEDS (DEFICIT) FROM OPERATING ACTIVITIES:			
Subscriptions	1	\$ 14,106	\$ 11,037
Publications	2	(14,787)	(11,915)
Conference	3	6,447	6,197
Prizes	4	20	3
Country Conservator Activities		-	-
Donations and sundry		100	56
		-----	-----
		\$ 5,886	5,378
		-----	-----
OTHER INCOME:			
Profit on 1984 NSW Conference		\$ 4,013	-
Grant received	5	2,500	\$ 2,500
Interest on operating accounts		1,132	2,212
Foreign Exchange gain		190	-
		-----	-----
		\$ 7,835	\$ 4,712
		-----	-----
OTHER PAYMENTS:			
Accounting and Audit		\$ (250)	\$ (250)
Bank charges		(76)	(90)
Travel		(2,251)	(3,883)
Postage, printing and stationery		(1,923)	(2,070)
Sundry		(492)	(422)
Secretarial Assistance	6	(500)	-
		-----	-----
		\$ (5,492)	\$ (6,715)
		-----	-----
PLUS GRANTS RECEIVED, net			
- Country Conservator Account		23,696	-
		-----	-----
SURPLUS OF INCOME OVER EXPENDITURE			
		\$ 31,925	3,375
INSTITUTE FUNDS AT BEGINNING OF YEAR			
		\$ 14,747	\$ 11,372
		-----	-----
INSTITUTE FUNDS AT END OF YEAR			
		\$ 46,672	\$ 14,747
		=====	=====

The accompanying notes are an integral part
of this statement of receipts and payments.

I.C.C.M. (INC)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 1986

	<u>1986</u>	<u>1985</u>
1. <u>SUBSCRIPTIONS:</u>		
Subscriptions were received as follows:		
Ordinary	(386) \$ 9,896	(330) \$8,242
Student	(40) 600	(46) 690
Institutional	(93) 5,580	(67) 4,020
	----- \$16,076	----- \$12,952
Less:		
Capitation levies to States		
VIC	\$ (390)	\$ (309)
NSW	(660)	(602)
WA	(214)	(222)
ACT	(373)	(386)
QLD	(202)	(252)
SA	(131)	(144)
	----- \$14,106 =====	----- \$11,037 =====
2. <u>PUBLICATIONS:</u>		
Receipts:		
Special Publication	20	-
Perth '73 proceedings	\$ -	\$ 11
Canberra '76 proceedings	10	200
Rock Art '77 proceedings	111	45
Disaster planning	252	254
Bulletin	1,303	1,070
	----- \$ 1,696	----- \$ 1,580
Less Payments:		
Printing	\$(16,483)	\$(13,495)
	----- \$(14,787) =====	----- \$(11,915) =====

3. CONFERENCE:

Prepayments were made in 1985 for two conferences as follows:

1986 Institute conference in South Australia	\$ 1,500
1987 International Council of Museums conference in New South Wales	2,000

	\$ 3,500

4. PRIZES:

Interest	\$ 120	\$ 103
Prize - awarded	100	100
	-----	-----
	\$ 20	\$ 3
	-----	-----

5. GRANT RECEIVED:

The Institute received a grant of \$2,500 from the Federal Department of Arts, Heritage and Environment during the year. This will be used for the production of an Ethics codebook to be distributed to members in 1987.

9. SECRETARIAL ASSISTANCE

An initial payment of \$500 was made towards the establishment of a permanent secretariat.



Institute for the Conservation of Cultural Material

A.C.T. Division,
P.O. Box 87,
Jamison Centre,
A.C.T. 2614

REPORT TO NATIONAL AGM - ACT DIVISION 1985-86

The ACT division had a successful year with six meetings being held. Guest speakers included Sally Buchanan, Janet Hughes, Rhys Jones, Mark Nizette, Jan Lyall, Lydia Preiss and a representative from the Historical Railway Society. Kerry McInnis and Robin Tait opened their businesses for viewing by members of the ICCM and the ACT Craft Bookbinders Guild. Attendance numbers at meetings were impressive. This is possibly due to our policy of organizing meetings only every two months. A pre-conference workshop with Tim Padfield was also arranged.

This year the ACT Division made a submission to the Industries Assistance Commission's Inquiry into Pulp, Paper Products and Related Printing Industries. We expressed a need to establish firstly, Australian Standard specifications relating to permanence and durability; secondly, to develop an independent and impartial accredited testing laboratory; and thirdly, to examine the existing import duty on specialist paper/board products we have received an acknowledgement from the Commission at this stage. This submission was prepared by Murray Millar on behalf of the ACT Council.

The bank balance of the ACT Division continues to be quite healthy. Meeting expenses have been low and total expences for the year have been contained well within our income. Our major expense is postage, and the fixed maximum refund from the national body covers less than half our costs for postage this year.

The ACT AGM was held on Thursday 31 July 1986 and the following people elected.



Institute for the Conservation of Cultural Material

A.C.T. Division,
P.O. Box 87,
Jamison Centre,
A.C.T. 2614

President -	Dara Rome
Secretary -	Susu Nousala
Assistant Secretary -	Marg Alexander
Treasurer -	Wendy Smith
Student Representative -	Cheryl Jackson
Ordinary Members -	Lesley Richards
	Bernard Kertesz
	Peter Shaw
	Jude Fraser

I would like to thank the 85/86 Council for their support and assistance over the last twelve months and to wish the new Council success for the forth-coming year.

Jude Fraser
President 85/86
ICCM (ACT)



INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIAL (INC)

N.S.W. REPRESENTATIVES REPORT 1985/1986

It has been a very active year for the N.S.W Division with the development of several projects initiated in the previous year.

As of the 13th June 1986 we have 137 ordinary members and 11 institutional members, an increase of 28%. The Division has met ten times ~~over~~ in the past year as well as planning the Bicentennial project and the ICOM Conference.

Karen Coote signed the deed of agreement with the Australian Bicentennial Authority, N.S.W. Council as we received \$20,000 towards the project. We are presently employing two people as Research Officer and Workshop Co-ordinator to work for the ICCM Conservation on the Move project.

We hope to hold our first seminar and workshop before the end of the year, ~~hopefully~~ in co-operation with the Library Association and the Regional Galleries Mobile Laboratory, Lillioco's Luxiuious Lab de Wheels.

The ICOM '87 organising committee consisting of Sue Walston, Karen Coote, Julian Bickersteth, Harlan Hall and Grahame Whale have continued their efforts to arrange an exciting conference.

The Second Announcement is due for distributuion in October this year. There has been considerable interest from over thirty countries wishing to attend. Any conservators wishing to make presentations during the Working Group Meetings have a publication deadline in January, 1987.

Thanks to Susie Bioletti's involvement, Dr. McCrone has agreed to give two one week workshops in pigment and fibre identification for conservators. These will be held in December, Wild Leitz has generously agree to sponsor a proportion of Dr McCrone's airfare but the N.S.W. Division will need to raise another \$1500.

Janet Hughes was partially supported by the Antarctic Division on the latest Antarctic Expedition to save Mawson's Hut. Through contracts in ~~COHO~~ the Division was able to arrange for the photographic records to be stored in the Mitchell Library. The Photography was paid for by N.S.W. Division.

The N.S.W. Divisions Newsletter has developed a new look thanks to Bridget Pears. Bridget was able to find sponsorship from ~~Letras~~ who have agreed to find the newsletter this year.

If it was not for the support of the institutions the N.S.W Division would have difficulty in finding venues for its meetings. Particular thanks should be given to the Art Gallery of N.S.W., The Australian Museum, and the Museum of Applied Arts and Sciences for the use of their institutions as venues as well as the mailing and clerical facilities that each generously contributes.

Special thanks to Karen Coote who resigned as Chairperson this year. Kay Soderland is our new Chairperson with support from Julian Bickersteth, Secretary Graham Whale, Treasurer and the new committee.

Rosemary Peel

Rosemary Peel,
N.S.W. REPRESENTATIVE 1986.



INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIAL (INC)

W.A. DIVISION

President's Report - 1985/86

I was elected as vice president at the ICCM's AGM held in July last year. This was intended to be my contribution to the ICCM and its committee. However, not much later the president - elect, John Olive, resigned to take up a new position in Adelaide. At about the same time, Michelle Berry, the W.A. division's secretary, also resigned. This meant that we were not only faced with a much smaller committee, but it also 'promoted' Fairlie and me into positions that we hadn't anticipated. Anyway, I think that this year nevertheless ran very smoothly with many interesting and worthwhile meetings, the major event being the ICCM conference at the end of September last year. I think the conference can be called a success and my sincere thanks to the organising committee. Another milestone which needs to be mentioned is the increased Country Conservator's grant. This means that the W.A. Division was not only able to continue this invaluable programme, but also enabled us to employ a second Country Conservator which broadens the scope of the programme quite considerably. At this point I should like to thank Karin Schulz for her much appreciated and extensive contribution, which most importantly helps to salvage our heritage, but it is also quite an achievement for the ICCM W.A. Division to obtain this grant which is without equivalent in any other branch.

At the same time I should also like to welcome the new country conservator, Julia Scott Waine, who just completed her first successful trip to several country towns where a number of workshops were held.

Before I come to an end I should like to say a few more thankyou's. First of all to you as our faithful and supportive members without whom we could not and would not exist. My next thankyou goes to the committee for their strong commitment to the running of our branch and their concern to achieve the aims the ICCM stands for. Last but not least I would like to express my very special thanks to Fairlie who very selflessly donated her valuable time and effort to the ICCM. Without Fairlie our division would not have functioned.

I am sad and relieved at the same time that I have come to the decision that I cannot and will not stand for president again. Work and private commitments do not permit me to continue in this position. But I also feel very strongly that a change is necessary and beneficial. Change will provide new ideas and directions and will ensure an interesting future.

Ulli Broeze-Hoernemann
Honorary President

30 JUL 1986

You're looking at GAW

ICCM

INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIAL (INC)

22nd July 1986

Secretary's Report

I have been secretary since January when Michelle Berry resigned to commence the conservation course at the Canberra College of Advanced Education. John Olive, elected president, also resigned to take up a position in Adelaide. Ulli Broeze-Hoernemann has held office as president since then. This has resulted in a diminished number of committee members. I would like to thank Ulli for her considerable support and assistance.

I am sure members appreciate we now have the use of the old Customs House building as a base for our Fremantle ICCM meetings. Again ^{this} year we have spaced the meetings at less frequent intervals which seems suitable to our division.

In July 1985 we held the annual general meeting followed by a talk by John Clarke on 'The Role of the Aboriginal in Preserving Their Art Heritage'.

The successful 'Towards 200' conference and workshops extended from September 27th to October 7th.

Fairlie Sawday's
A Christmas BBQ was held at ^{my} home in December.

The 1986 meetings commenced in February with a talk by Eddie Rigg on 'The Hazards of Restoration of Historic Vehicles'.

April - A tour of the Museum of Childhood was conducted by Brian Shepherd.

May - A talk and demonstration of Dye Making with Eucalyptus by Mrs. Jean Carman. Held jointly with the Spinners and Handweavers Guild.

June - A talk by Karin Schulz on the Country Conservator Programme.

These meetings, I feel, have encouraged interested visitors to become aware of the ICCM and the concept of conservation.

The valuable Country Conservator Programme so successfully carried out by Karin Schulz continues. Julia Scott Waine has joined to fill the second position.

Our representation to the Bicentennial Authority that the ICCM has a contribution to make has been acknowledged. We have been advised our expertise will be called on if required.

It is with regret that three of our long-standing members have resigned, Prof. Hugh Brunt, Dr. Watson and Mrs. Hogarth. However, we have a number of new members from interstate who have taken up conservation positions in W.A.

W.A. Committee

HA

Fairlie Sawday

Fairlie Sawday

ARTHUR ANDERSEN & CO.

AMP BUILDING
140 ST. GEORGE'S TERRACE, PERTH 6000
C.P.O. BOX M948, PERTH 6001
(09) 321 4831

The Members
The Institute for the Conservation
of Cultural Materials Incorporated

AUDITORS' REPORT

We have examined the balance sheet of the Institute for the Conservation of Cultural Materials Incorporated at 30 June 1986 and the related statement of income and expenditure for the year then ended. Our audit work in relation to subscriptions received was limited to the amounts recorded in the books of the Institute since it is not practicable for us to circularise possible contributors or perform other auditing procedures to ensure that all subscriptions have been received.

In our opinion, subject to the limitation in the scope of our audit noted above:

1. the accounts of the Institute are properly drawn up so as to give a true and fair view of the financial position of the Institute at 30 June 1986 and of its income and expenditure for the year then ended; and
2. the rules relating to the administration of the funds of the Institute have been observed.

Yours faithfully
ARTHUR ANDERSEN & CO

Arthur Andersen & Co.

31 July 1986

I.C.C.M. (INC.)

BALANCE SHEET AS AT 30 JUNE 1986

	<u>Note</u>	<u>1986</u>	<u>1985</u>
INSTITUTE FUNDS		\$ 46,672 =====	\$ 14,747 =====
Represented by -			
CURRENT ASSETS:			
Cash at Bank			
- operating account		\$ 6,406	\$ 1,778
Cash on Deposit			
- operating deposits		11,062	8,346
- prize fund		1,000	1,000
- Country Conservator Account		23,696	
Interest Accrued		1,426	618
Conference Advances	3	3,500	3,500
		----- \$ 47,090	----- \$ 15,242
Deduct:			
CURRENT LIABILITY:			
Audit Fees Accrued		\$ 250	\$ 250
Subscriptions in Advance		168	245
NET ASSETS		----- \$ 46,672 =====	----- \$ 14,747 =====

The accompanying notes are an integral part of this balance sheet.

I.C.C.M. (INC)
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 1986

	<u>Note</u>	<u>1986</u>	<u>1985</u>
NET PROCEEDS (DEFICIT) FROM OPERATING ACTIVITIES:			
Subscriptions	1	\$ 14,106	\$ 11,037
Publications	2	(14,787)	(11,915)
Conference	3	6,447	6,197
Prizes	4	20	3
Country Conservator Activities		-	-
Donations and sundry		100	56
		-----	-----
		\$ 5,886	5,378
		-----	-----
OTHER INCOME:			
Profit on 1984 NSW Conference		\$ 4,013	-
Grant received	5	2,500	\$ 2,500
Interest on operating accounts		1,132	2,212
Foreign Exchange gain		190	-
		-----	-----
		\$ 7,835	\$ 4,712
		-----	-----
OTHER PAYMENTS:			
Accounting and Audit		\$ (250)	\$ (250)
Bank charges		(76)	(90)
Travel		(2,251)	(3,883)
Postage, printing and stationery		(1,923)	(2,070)
Sundry		(492)	(422)
Secretarial Assistance	6	(500)	-
		-----	-----
		\$ (5,492)	\$ (6,715)
		-----	-----
PLUS GRANTS RECEIVED, net			
- Country Conservator Account		23,696	-
		-----	-----
SURPLUS OF INCOME OVER EXPENDITURE			
		\$ 31,925	3,375
INSTITUTE FUNDS AT BEGINNING OF YEAR			
		\$ 14,747	\$ 11,372
INSTITUTE FUNDS AT END OF YEAR			
		\$ 46,672	\$ 14,747
		=====	=====

The accompanying notes are an integral part of this statement of receipts and payments.

I.C.C.M. (INC)NOTES TO THE ACCOUNTSFOR THE YEAR ENDED 30 JUNE 1986

	<u>1986</u>	<u>1985</u>
1. <u>SUBSCRIPTIONS:</u>		
Subscriptions were received as follows:		
Ordinary	(386) \$ 9,896	(330) \$8,242
Student	(40) 600	(46) 690
Institutional	(93) 5,580	(67) 4,020
	----- \$16,076	----- \$12,952
Less:		
Capitation levies to States		
VIC	\$ (390)	\$ (309)
NSW	(660)	(602)
WA	(214)	(222)
ACT	(373)	(386)
QLD	(202)	(252)
SA	(131)	(144)
Net subscriptions received	----- \$14,106 =====	----- \$11,037 =====
2. <u>PUBLICATIONS:</u>		
Receipts:		
Special Publication	20	-
Perth '73 proceedings	\$ -	\$ 11
Canberra '76 proceedings	10	200
Rock Art '77 proceedings	111	45
Disaster planning	252	254
Bulletin	1,303	1,070
	----- \$ 1,696	----- \$ 1,580
Less Payments:		
Printing	\$(16,483)	\$(13,495)
Net loss on publications	----- \$(14,787) =====	----- \$(11,915) =====

3. CONFERENCE:

Prepayments were made in 1985 for two conferences as follows:

1986 Institute conference in South Australia	\$ 1,500
1987 International Council of Museums conference in New South Wales	2,000

	\$ 3,500

4. PRIZES:

Interest	\$ 120	\$ 103
Prize - awarded	100	100
	-----	-----
	\$ 20	\$ 3
	-----	-----

5. GRANT RECEIVED:

The Institute received a grant of \$2,500 from the Federal Department of Arts, Heritage and Environment during the year. This will be used for the production of an Ethics codebook to be distributed to members in 1987.

9. SECRETARIAL ASSISTANCE

An initial payment of \$500 was made towards the establishment of a permanent secretariat.