

Australian Institute for the Conservation of Cultural Materials
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ANNUAL REPORT

FY 2016-2017

DISCOVER.CONNECT.PRESERVE.

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From the President

The AICCM is a not-for-profit organisation that is focused on supporting its members to work with communities, collectors and professional peers to discover, connect with and preserve the stories and knowledge embodied by our cultural material. Our members do this through discussion, analysis, interpretation, restoration and conservation. The AICCM is a key provider of specialist on-going professional development and information dissemination for conservators in Australia. It regularly partners on industry and public events to share expertise and disseminate research and innovation in the field via the website, e-news, Facebook page and The Bulletin. The resources both financial and human to deliver this program is considerable and the submissions in this Annual Report are a testament to the work that can be achieved when an engaged membership work collaboratively.

The 2016-2017 has seen the AICCM build on the 3 key priority areas identified in the 2016-2020 Strategic Plan:

- A sustainable organisation
- Member services
- Relevance in an evolving industry

These three goals have helped to prioritise the activities of National Council over the last 12 months.

A sustainable organisation

Following an increase in membership fees in 2016 and a conscious effort to increase income from advertising and event sponsorship, the AICCM now finds itself in a much more secure financial position. I thank all those who have taken on this responsibility.

In October 2016 the AICCM established an Emerging Conservators Network to provide a supportive space where conservation students and recent graduates can connect with each other and engage with wider profession through AICCM activities. Following a call out for applications for the position, Fran Paterson was appointed to the role of Emerging Conservator SIG Convenor. The establishment of this program will be core to an on-going program of intergenerational knowledge and skills sharing and community outreach as we hope to develop mentorship and work placement opportunities over the coming years.

Member services

In order to better understand the needs and wants of our members, in September 2016, we undertook a membership questionnaire. This will become a regular activity for us to better plan for activities, confident that we have member support.

Another key project of this year has been to strengthen the profile of our Professional Members through the development of a Professional Membership tile on the AICCM website. Earlier this year, the rotating PM tile went live and now features PM profiles and photos. The inclusion of the latter was a conscious effort to personalise a profession that many have described as 'hidden'. The feedback for this has been positive on all fronts.

FROM THE PRESIDENT

Relevance in an evolving industry

The AICCM is proud to support the projects and activities of its members to the heritage community and public and the website and social media platform have evolved to be great tools for achieving this. The importance of a dynamic web presence cannot be underestimated as a means of sharing our knowledge and experiences with colleagues and an interested public.

A number of State Divisions have been involved with informal and formal advocacy programs. State Divisions such as WA and SA-NT Divisions, share their local chapter networking activities with their counterparts in Museums Australia, and the NSW Division submitted a response to the Parliament of New South Wales' Inquiry into Museums and Galleries on behalf of the AICCM.

The National Project is another opportunity where members, as representatives of the AICCM, will be invited to help build a clearer understanding of the impact of conservation at the local level. This project seeks to collect information about conservation needs in under-served communities, increase community engagement and offer support for materials conservation projects.

Future Directions

In addition to The National Project, there are several programs that are on the AICCM radar for the coming few years. The AICCM would like to reinforce the work around sustainability, within the context of both collections management and community engagement. Preservation is only viable if it works within the long-term resourcing of the local context be that financial, environmental or cultural. The AICCM Sustainable Collections Committee will now oversee the Environmental Guidelines Committee, Disaster Preparedness and Response and Mould Remediation Group and work closely with the Preventive SIG to deliver more on-line content for members and industry.

In its effort to ensure relevance within an evolving profession, the AICCM is looking to establish other projects including an Indigenous Heritage Conservation SIG and Ethics Committee. The former would be tasked with representing the AICCM in collaborations, activities, training and advocacy concerned with the preservation of Indigenous cultural materials, whilst the latter will lead a consultation process for a review of the AICCM Code of Ethics and Code of Practice. These are in the formative stage but please contact the Executive Committee if this is something which with, you wish to be involved.

With thanks...

As this is my last report as President, I would like to take this opportunity to offer my heartfelt thanks to all those members who have given their time to support AICCM activities over not only the last twelve months but for the duration of my time in the role. I have benefitted from invaluable wisdom, insights and inspiration from many colleagues. These include those with a long history of AICCM involvement and professional experience, who have offered context and focus to our work, as well as those with less AICCM experience but a wealth of energy and ideas. Collectively, their input has helped us forge a much stronger vision for the AICCM.

I particularly wish to acknowledge the support of my fellow Executive Officers, Jenny O'Connell, Nick Flood, Anne Carter and Adam Godijn for their collaboration. Thanks too, to Helen Privett, Cobus van Breda, Nicole Tse, Zora Sanders and the e-newsletter Publications Team, led by Ian Batterham, who, through their on-going commitment, ensure that our AICCM activities and communications have been active, engaging and financially viable. And lastly, the backbone of the AICCM, our Secretariat Michelle Berry, who sees through

FROM THE PRESIDENT

the more routine operational aspects of AICCM work. Thank you for keeping the whole project ticking over with such aplomb.

When members come together to unite around a common vision and invest their time and efforts around a focused cause, we achieve great outcomes. The history of the AICCM is a testament to this. The current context in which we find ourselves, presents a number of challenges for the profession: skill and knowledge transfer, understanding new and emerging material types and technologies, reductions to government support of arts funding, and equity to preservation services and active engagement with alternate knowledge bases. I am confident that the incoming National Council, with the support of an active and engaged membership will ensure we are well equipped to address these.

MaryJo Lelyveld

President

From the Council

VICE PRESIDENT

The 2016-2017 financial year has seen many AICCM projects come along, including the first membership survey. The goal of the survey was to compare membership priorities with the AICCM Strategic Plan. Advocacy for conservation was highlighted as the priority for most participants. This corresponded with concerns around reduced government funding for arts and culture and its impact on the conservation profession. Suggested areas for improvement include mentorship / intergenerational skills transfer, information pertaining to the preservation of new media, and access to conservation information and services by regional and local institutions

Some of these issues are starting to be addressed, for example the introduction of the Emerging Conservators SIG can be a focal point for intergenerational knowledge transfer. AICCM staff members have collated work on advocacy, such as Government Submissions, on the website to provide examples and inspire work in this area in the future.

Early in 2017, I attended a workshop on the changing structure of boards due to generational shifts. The training highlighted key areas of focus for governance as membership retention (maintaining current members is more important than increasing numbers) and the importance of diversity of funding sources (a range of funding sources is safer than relying on one source, such as membership fees or a single sponsor). AICCM is working towards this model, and it highlights the importance of revenue from events and training, and grants and sponsorship.

National Council has been evaluating the business plan and everyday activities undertaken by members. This includes looking at ways to maximise the output of current work being done. For instance, adding Continuing Professional Development points to AICCM events advertisements and call for AICCM newsletter articles, expanding information on the website for member access, such as publishing posters that have been presented at conferences. The important task of creating a template for AICCM contractors has been completed, with contracts being formalised for Michelle Berry and Zora Sanders.

The next twelve months will see work on increasing website content, streamlining the Business Plan, and the revision of the Constitution. The membership survey will provide another opportunity to check in with membership when it is held again in 2018.

Jennifer O'Connell

Vice President

FROM THE COUNCIL

SECRETARY

In the 2016-2017 Financial Year, the AICCM National Council held six meetings. Five were held by teleconference and the annual Face-to-Face meeting was held in the beginning of 2017. The National Council is indebted to the generosity of Melbourne Museum for allowing us to use their facilities. Special thanks go to Helen Privett and Elizabeth McCartney for hosting us. The two-day meeting included detailed discussions around the Strategic Plan, Business Plan and the result from the 2016 Membership Survey.

There has been a decrease in membership in the year 2016-17 (down 18 on 2015-16). The decrease has come primarily from the *Australian Individual Member* category (down 30 on the previous year). However, there has been an increase in *Complementary Student Membership* (up 16) and *Life Member – Australia* (up 2).

Professional Membership numbers have plateaued (down one since last financial year).

Membership status	2016-17	2015-16	2014-15	2013-14
Current	530	548	571	546
Grace	0	0	0	136
Expired	526	444	390	215
Total	1056	992	961	897

Current membership type:	2016-17	2015-16	2014-15	2013-14
Australian Individual Member	318	348	364	329
Overseas individual member	11	10	13	13
Organisation, Australia	18	20	17	24
Organisation- Overseas	7	7	7	24
Concessional- Australia	30	33	37	23
Honorary	8	8	8	8
Complimentary student membership	65	49	49	56

FROM THE COUNCIL

Concessional- Overseas	0	1	0	3
Reciprocal	12	12	12	14
Student - Australia	36	38	42	31
Student- Overseas	3	3	3	2
Life Member - Australia	17	15	15	15
Life Member - Overseas	4	4	4	4
Voluntary-run Organisation - Australia	1	0	0	0

Professional Membership

Current membership type:	2016-17	2015-16	2014-15	2013-14
Professional Member	107*	108**	104***	77***

*The 2017 figure is subject to change. It is current as of October 2016.

**Figures for 2016 were calculated in October of that year.

***Figures for 2015 and 2014 were calculated in December of those years.

Nicholas Flood

Secretary

FROM THE COUNCIL

WEBSITE OFFICER

Website

There have been several improvements and changes to the website over the past year to make it easier for users to access the wide range of information and resources available, and to highlight the work and professional profiles of our members. Some of the changes to the website this year include:

- Creation of the Professional Members tile, which features a rotating selection of our professional members in a prominent position on the homepage with a link to their member's profile and contact details.
- Updated and simplified the Find a Conservator search menu and categories to make it easier for member of the public to use.
- Improved conference proceedings page, with all conference and event publications now organised under the event name, making it far easier to find the relevant material.
- Creation of Past Events page where all AICCM events hosted on the website will automatically be transferred after the event has taken place. AICCM events from before the current website are also now displayed on this page, highlighting the long history of successful AICCM events.
- Creation of inactive SIG page and past publications pages to collect information, newsletters and information about SIGs that are no longer active (but could be revived!)
- Audit and update of the suppliers' page to ensure all details are still current.

Website activity

	2016-17	2015-16	2014-15	2013-14
Page views	285,605	323,914	212,217	60,730
Sessions	65,427	51,618	38,293	14,846
Users	42,577	29,950	23,535	8,326
New visitors	36.2%	56.6%	61.0%	49.8%
Pages per session	4.37	6.28	5.54	4.09

User numbers are up significantly on last year's figures, with 12,627 more individual users of the website in 2016/17. At the same time total pageviews are down slightly, which may indicate people are finding what they need more easily or are coming to the website for one particular feature or piece of information and then leaving again.

FROM THE COUNCIL

Most popular web pages

Number	2016-17	2015-16	2014-15	2013-14
1	Homepage	Homepage	Homepage	About conservation
2	UV fluorescence material post	Find a conservator	About conservation	Members home
3	Find a conservator	Log in page	Members home	Visual glossary
4	Collection care	What's on	Log in page	Log in page
5	Visual glossary	Collection care	Resources	Resources
6	Log in page	Visual glossary	Publications	Publications
7	What's on	Job listings	Visual glossary	Who we are
8	About conservation	Things we conserve	Who we are	Job listings
9	Things we conserve	About conservation	Job listings	What's on
10	Job listings	National news	News	News

The post 'A summary of ultra-violet fluorescent materials relevant to Conservation' from the March 2017 eNews and contributed by Museums Victoria staff is the second most visited page for 2016/17 with 11,175 pageviews! Its success shows how valuable these kinds of easy-to-use resources are, as do the continuing high positions of the visual glossary, collection care and things we conserve pages.

Social Media

Our Facebook presence continued to grow in 2016/17, with our posts reaching over 10,000 people per week on average and up to 28,000 in peak weeks. The success of the UV fluorescence article from the eNews was largely driven by Facebook initially and this was one of our most popular posts for the year, reaching a total of 14,049 people. There were fewer AICCM events in the 2016/17 period, so fewer posts have been boosted in this period but the advertising budget will be used to promote posts relating to the AICCM conference in the weeks leading up to it. Our Twitter handle was changed to @AICCM_OZ in February to make it easier for institutions to find and follower numbers have grown a little, though Facebook remains our primary social media platform.

FROM THE COUNCIL

	2016-17	2015-16	2014-15	2013-14
Twitter followers	530 (at Jun 17)	424 (at Jun 2016)	265 (at Sep 2015)	53 (at Sep 2014)
Facebook page fans	4334	2945	1962	1096
Average organic* post reach	2038	1627	819	685
Average boosted** post reach	830	1124	N/A	N/A

*Organic post reach is the number of people who saw a post that wasn't 'boosted', i.e. no money was spent to promote the post.

** Boosted posts involve paying a small sum in Facebook advertising costs to have posts 'boosted' into the feeds of people in targeted demographics.

eNews

The eNews was successful distributed via Mail Chimp four times during the year, and the subscriber base continues to grow, with 816 recipients for June 2017, up from 599 when we first began in December 2015. The open rates remain well above the industry standard of around 22% for not-for-profit organisations.

Issue	Total Recipients	Most read eNews articles	Open Rate	Click Rate
Sep 2016	709	1. People and Places 2. President's Report 3. Musings while up a scaffold	44.6%	18.9%
Dec 2016	743	1. AICCM Awards report 2. People and Places 3. Announcement of Emerging Conservators group	49.1%	25.4%
Mar 2017	794	1. People and Places 2. On Advocacy 3. Shock of the New Symposium Review	47.9%	22.4%

Zora Sanders

Web Editor

FROM THE COUNCIL

AICCM PUBLICATIONS OFFICER

Focus on conversion of AICCM Newsletter to eNews this year. Transition going well although more content and earlier delivery of content would be good. Congratulations to Ian Batterham and team and Zora Sanders.

Bulletin proceeding well although still issues with timely return of referee reviews and Editorial Manager, which is sometimes difficult to navigate. Nicole Tse and Editorial Committee doing a marvellous job. Huge amount of volunteer hours go into this, our peak publication, by authors, Editor and students. Members are encouraged to explore the papers online which also provides viewing data.

Updated SIG Convenors Manual with Helen Privitt and Michelle Berry. Clear guidelines now for different formats in which to record SIG proceedings including a revision of the AICCM non-exclusive license and format required for uploading onto AICCM webpage.

Special thanks to Zora and her efforts with our Facebook page, which now has a following of about nine times our membership, which is certainly a powerful way to spread an awareness of conservation.

Cobus van Breda

Publications Officer

FROM THE COUNCIL

SIG AND EVENT COORDINATOR

The 2016/17 financial year has once again been a busy one, with our Special Interest Groups providing a range of exciting professional development opportunities for about 400 individuals. In August 2016 the NGV hosted the Conservation Framers SIG Symposium, *Frame: Concept, history and conservation*. October brought two major events to Canberra: the joint Book and Paper and PHOTON *Light Colour Structure: 9th Book, Paper and Photograph Materials Symposium* hosted at the NGA and *Revivify Paintings SIG Symposium* hosted at the National Portrait Gallery. Finally, in February 2017 the *Shock of the New Joint Electron/Digital Audio Visual Heritage and Objects SIG Symposium* was held at Museums Victoria's Royal Exhibition Building and Melbourne Museum.

An enormous thanks to Louise Bradley, Prue McKay, James Ward, Andrea Wise, Alana Treasure, Celia Cramer, Jocelyn Evans, Karina Palmer, Somaya Langley, Gerald Preiss, Stuart Fuller, Bronwyn Dunn, Di Whittle and the other organising committee members for their amazing work on these events. Thanks also to the organisations who hosted and continue to support the activities of the AICCM, National Gallery of Victoria, National Gallery of Australia, National Portrait Gallery and Museums Victoria.

It has also been a busy year for elections. Five SIGs had their convenors re-elected unopposed – with congratulations and thanks to Samantha Hamilton (Exhibitions), Somaya Langley, Gerald Preiss and Stuart Fuller (DAVH/Electron), Louise Bradley (Conservation Framers), Barbara Dabrowa (Gilded Objects) and Petronella Nel (Conservation Science) for their continued commitment.

Elections led to new appointments for PHOTON (Kelly Leahy and Noni Zachri), Objects (Kasi Albert), Book and Paper (Alice Cannon and Albertine Hamilton), Textiles (Tess Evans) and Preventive (Tegan Anthes). The AICCM National Council welcomes and thanks these new convenors and would like to acknowledge and thank the outgoing convenors, Amy Bartlett, Lydia Eugunnike, Helen Privett, Prue McKay, Julie O'Connor and Sarah-Jane Rennie.

2017 also brought the creation of a new Special Interest Group, Emerging Conservators. This new SIG will be ably led by Fran Paterson and is an exciting addition to the AICCM.

This is my last report as the AICCM Event and Special Interest Group Co-ordinator. I have delighted in the opportunity to work with so many wonderful, passionate, creative and driven AICCM members and assist them in bringing professional development opportunities to the conservation and broader communities. I'm particularly grateful to Mary-Jo Lelyveld, National Council, Michelle Berry, Zora Sanders and Hilary Milsome for their understanding and support over the past 5 years.

Finally, to members who might be reading this, remember that it is volunteers who make the AICCM a vibrant and relevant organisation. If you haven't volunteered for the AICCM before there are always opportunities available, and what you get back from volunteering in terms of professional development, connections and the sense of making our profession the best it can be is priceless.

Helen Privett

SIG and Event Coordinator

FROM THE COUNCIL

MEMBERSHIP SERVICES REPORT

Over the past 12 months, the Membership Services Officer role has:

- Revised the position description
- Updated the Awards Management procedure
- Managed the advertising, selection processes and delivery of AICCM awards
- Established a new award – Outstanding Treatment of the Year
- Transitioned AICCM Hall of Fame Award to AICCM Medal

Membership Services Officer

Bronwyn Cosgrove

2016 AICCM AWARDS

Conservator of the Year: Nicole Tse

Student of the Year (University of Canberra): Di Knight

Student of the Year (Grimwade Centre for Cultural Materials Conservation); Eleanor Vallier

Service to the Conservation Profession: Cobus van Breda

Outstanding Conservation Volunteer: Celeste Wing Young

Outstanding Research: Paula Dredge

Hall of Fame: Ian Cook

FINANCIAL SUMMARY

Financial Summary

Upon stepping in to replace Adam Godijn, I am very glad to see the current financial situation of AICCM, My thanks go to Adam and the whole executive for their work securing the stability of AICCM.

I am able to report that the 3 year suspension of the payment of capitation fees to the state divisions will be finished and I extend my thanks to all state divisions for the understanding in this matter.

At the end of the 2016-17 financial year I am able to report AICCM had \$280,010.39 on hand, \$108,061.96 owed to us by our debtors. (Currently we have around \$40,000 of unpaid memberships alone, these will shortly be written off and these members moved to be past members)

At the same time, we owed just under \$20,000.

All of these figures left us with a closing equity of \$368,959.06

How was this achieved, good management, a fairly stable membership rate/number of members, but mostly a very active year of events, workshops and conferences. Thereby, delivering these core membership services as also stabilise our foundations. We have as a result of this activity gained the profile that has enabled us to generate a growing level of advertising and sponsorship support.

I am very pleased to be able to present this report, while not being able to personally take any credit for this result, that is the privilege of the executive, secretariat, SIG's and wider membership who have been active, seeing the multitude of events happened.

Robin Hodgson

National Treasurer

FINANCIAL STATEMENTS

Financial Statements

Refer to attached document.

**AUSTRALIAN INSTITUTE FOR
THE CONSERVATION OF
CULTURAL MATERIAL
INCORPORATED**

Financial Statements
For the year ended 30 June 2017

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AUSTRALIAN INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIAL INCORPORATED

Detailed Profit and Loss Statement

For the year ended 30 June 2017

	2017	2016
	\$	\$
Income		
Book/Publication sales	-	53
Memberships subscriptions	113,845	99,522
Advertising income	10,625	24,439
Donations	8,000	8,160
Copyright income	3,560	2,113
Registration - events	107,144	128,444
Interest received	5,322	5,384
Other income	23,791	22,728
Total income	<u>272,287</u>	<u>290,843</u>
Expenses		
AGM & council meeting expense	2,860	4,140
Audit fees	3,736	3,664
Bank fees and charges	5,078	3,272
Bookkeeping fees	5,968	7,233
Postage & handling	1,150	1,589
Event venue hire	36,225	17,152
Event catering	33,215	28,881
Event expenses	33,822	75,595
Grant Disbursements	5,000	-
Insurance	3,439	4,246
Legal/licence fees	-	721
Newsletter expenses	19,655	20,163
Printing & stationery	710	1,720
Secretarial expenses	36,424	32,226
Student sponsorships	328	1,200
Sundry expenses	192	-
Telephone	4,936	1,083
Website expenses	17,494	22,582
Total expenses	<u>210,232</u>	<u>225,467</u>
Net Profit from Ordinary Activities	<u><u>62,055</u></u>	<u><u>65,376</u></u>

These financial statements are audited. They must be read in conjunction with the attached Auditor's Report and Notes which form part of these financial statements.

AUSTRALIAN INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIAL INCORPORATED

Detailed Balance Sheet as at 30 June 2017

	Note	2017 \$	2016 \$
Service's Funds			
Retained earnings at the beginning		306,914	241,538
Net profit		62,055	65,376
Total Service's Funds		368,969	306,914
Represented by:			
Current Assets			
Cash Assets			
PayPal clearing account		30,683	26,480
Cash at bank-MECU transaction account		56,005	43,789
Cash at bank-MECU term deposit		70,000	70,000
Cash at bank-MECU cyber saver		111,499	68,888
Cash at bank-MECU visa access		1,144	3,158
Cash at bank-MECU Public Funding		10,679	10,497
		<u>280,010</u>	<u>222,812</u>
Receivables			
Trade debtors		108,062	94,820
		<u>108,062</u>	<u>94,820</u>
Other			
Security Deposit		-	2,000
		<u>-</u>	<u>2,000</u>
Total Current Assets		388,072	319,632
Total Assets		388,072	319,632

These financial statements are audited. They must be read in conjunction with the attached Auditor's Report and Notes which form part of these financial statements.

**AUSTRALIAN INSTITUTE FOR THE CONSERVATION OF CULTURAL MATERIAL
INCORPORATED**

Detailed Balance Sheet as at 30 June 2017

	Note	2017 \$	2016 \$
Current Liabilities			
Payables			
Unsecured:			
Trade creditors		10,292	2,809
		<u>10,292</u>	<u>2,809</u>
Current Tax Liabilities			
GST clearing		8,811	9,909
		<u>8,812</u>	<u>9,909</u>
Total Current Liabilities		<u>19,103</u>	<u>12,718</u>
Total Liabilities		<u>19,103</u>	<u>12,718</u>
Net Assets		<u><u>368,969</u></u>	<u><u>306,914</u></u>

These financial statements are audited. They must be read in conjunction with the attached Auditor's Report and Notes which form part of these financial statements.

INDEPENDENT AUDITOR'S REPORT

Independent Auditor's Report

Refer to attached document.

GRAEME F DELANY PTY LTD
CERTIFIED PRACTICING ACCOUNTANT
(A.B.N. 42 007 268 073)

Liability limited by a scheme approved under Professional Standards Legislation

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Independent audit report

To the members of Australian Institute for the Conservation of Cultural Material Incorporated

We have audited the accompanying financial report, being a special purpose financial report, of Australian Institute for the Conservation of Cultural Material Incorporated which comprises the Detailed Balance Sheet as at 30th June 2017, the Detailed Profit and Loss Account for the year then ended and Statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information

Committee of management responsibility for the financial report

The members of the Committee of management are responsible for the preparation and fair presentation of the financial report and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the relevant Incorporated Associations Acts and the needs of the members. The Committee of management's responsibility also includes such internal control as the members of the Committee of management determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Committee of management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Electronic publication of the audited financial report

It is our understanding that Australian Institute for the Conservation of Cultural Material Incorporated intends to electronically present the audited financial report and auditor's report on its internet website. Responsibility for the electronic presentation of the financial report on the website is that of those charged with governance of Australian Institute for the Conservation of Cultural Material Incorporated.

The security and controls over information on the website should be addressed by Australian Institute for the Conservation of Cultural Material Incorporated to maintain the integrity of the data presented. The examination of the controls over the electronic presentation of audited financial report on Australian Institute for the Conservation of Cultural Material Incorporated website is beyond the scope of the audit of the financial report.

Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of Australian Institute for the Conservation of Cultural Material Incorporated as at 30TH June 2017 and of its financial performance and its cash flows for the year then ended on that date and complies with Australian Accounting Standards to the extent described in Note 1.

Basis of accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling Committee of Management reporting responsibilities. As a result, the financial report may not be suitable for another purpose.



GRAEME F DELANY PTY LTD

Certified Practising Accountant

27TH SEPTEMBER 2016

DIVISION REPORTS

From the Divisions

VICTORIAN DIVISION REPORT

The full committee for 2017-2018 is:

- President: Elizabeth McCartney
- Secretary: Charlotte Walker
- Treasurer: Helen Gill
- Ordinary member: Lauren Keating
- Ordinary member: Albertine Hamilton
- Ordinary member: Noni Zachri
- Ordinary member: Laura Gransbury
- Ordinary member: Alexis Townsend
- Ordinary member: Mar Cruz

Elizabeth McCartney

VIC Division President

DIVISION REPORTS

AUSTRALIAN CAPITAL TERRITORY DIVISION REPORT

It has been another good year for the local AICCM. We have an enthusiastic committee:

- Secretary: Anna Kalloudis
- Treasurer: Natalie Ison, NMA
- Student representatives: Di Knight, Danica Auld
- Ordinary members: Hakim Rahim (UC), Eileen Proctor (AIATSIS), Freya Merrell (NLA), Nick Zihrul (NMA), Karen Wilcox (AWM), Caroline Milne (NAA).

I wish to thank them for the dedication of the year. Sadly we have recently lost Karen Wilcox to NZ.

We are always keen for new members – particularly students. It is also desirable to have members from all the institutions in the ACT so – AWM and NGA conservators please step up!

Council meetings are held roughly monthly in the pleasant surroundings of Wilburs Bar and Café in Hackett.

Over the past 12 months we have had a number of members activities:

- A tour of Megalo print studio in early July.
- A talk by calligrapher Gemma Black in September.
- Our famous Christmas Trivia night. This year the theme was 'Wild West', with our very own conservator 'Kid Ken' sought for stealing cotton buds! Ideas for this year's party would be gratefully received.
- A conservation clinic session for Heritage Week, at Lanyon on 6 May, in assoc. with UC & CMAG.
- A tour of the Mount Stromlo observatory.
- Regular low-key drinks evenings for students and conservators at the Old Canberra Inn. Branded with the name CREED (Conservators Responsibly Enjoying Evening Drinks).
- Our AGM held on 1 July

Some ideas we are pursuing for upcoming meetings are:

- A visit to Tharwa Forge where they make knives in the traditional way.
- A talk by David Keany on his time in the Ukraine.
- A visit to Paperworks where people with disabilities make paper for sale out of old jeans and other materials.
- A visit to the heritage Gorman and Ainslie Art Centres for an evening/ heritage building talk.
- A visit to the ANME (Australian National Museum of Education) based at UC.

We are always keen to receive meeting ideas from membership.

We paid student fees for 2 students for each of the two SIG events in Canberra in October: Book and Paper and Paintings. This was done through a competitive process where students provide a short justification for their attendance.

Ian Batterham

ACT Division President

DIVISION REPORTS

QUEENSLAND DIVISION REPORT

In late 2016 we were associated with the following events, which all proved most interesting:

- October 2016 "In Conversation: Robert Zilli was awarded The James Love Churchill Fellowship in 2015 and he discusses his Fellowship journey",
- November 2016 Professor Alan Cummings : A talk and discussion "The View From The Edge: Reflections on conservation from a traveler among other disciplines."
- November 2016 QAG organised the following talk with International guest lecturer Sarah Cove, entitled 'On a day in the life of a painting restorer'.
- December 2016 Our AICCM Q Christmas get together at Julius.

Caroline would really like to thank all those who have spoken. It is always so informative and rewarding for us all.

In April 2017 Kelly Leahey, from SLQ, very kindly accepted the role of president when, due to family illness Caroline needed to step back. She would especially like to thank Kelly and Jennifer and the rest of the committee for keeping everything going and am looking forward to 2018.

Kelly would like to thank Caroline for all her work and energy as AICCM Q President during the past years. The list of member events over 2016-2017 speaks to the vibrant program and bringing together of the AICCM community that Caroline has fostered. Kelly would like to recognize and thank Jennifer for her steady and reliable work in keeping things ticking along this year. She would like to thank Michael Marendy for his advice and help. She would also like to thank the membership for their support since stepping in as President in April, and is looking forward to AICCM Q activities in the coming year.

AICCM Q member events 2016-17:

- 9 August 2016: Amanda Pagliarino presented her talk, From consultation to completion – conservation of Cai Guo Qiang's installation Heritage.
- 13th September: Kim Barrett and Caroline O'Rorke presented, Changing Traditions - Contemporary methods of a traditional practice: a case study of contemporary Indian painted scrolls at the Queensland Art Gallery | Gallery of Modern Art.
- 20th September: Samantha Shellard presented, Creation, Acquisition, Display, Storage & Tour of Robert MacPherson's 1000 Frog Poems: 1000 Boss Drivers ("Yellow Leaf Falling") For H.S
- 27th September: Kim Barrett & Samantha Shellard presented, Issues, challenges and methods for display and mounting of contemporary photographs at the Queensland Art Gallery | Gallery of Modern Art
- 4th October: Samantha Shellard presented, Reconciling the Paradox of Light within an Art Museum; Integrated Light Management & Ongoing Strategies at QAGOMA
- 6th June 2017: In Conversation with Samantha Shellard. Exhibition Tour and Talk at QAG: Artistic practices of Georgia O'Keeffe, Margaret Preston and Grace Cossington Smith.

Office bearers for 2017-2018 are:

- President: Rachel Spano
- Treasurer: Michael Marendy
- Secretary: Maïté Lobert

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- General Member: Melanie Fihelly
- General Member: Elizabeth Thompson
- General Member: Kelly Leahey
- General Member: Rhiannon Walker

Kelly Leahey

QLD Division General Member

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WESTERN AUSTRALIA DIVISION REPORT

Over the last year we have had the following events:

- 24th June 2017 at the Western Australian Shipwrecks Museum there was a day long workshop, Materials and Techniques focussing on Felt, by Objects Conservator and Textiles Artist Carmela Corvaia
- 5th August 2017 at the Art Gallery of Western Australia there were three presentations including, Conservation of Glass in Photography, by Paper Conservator Stephanie Bailey Conservation of Taiwanese Puppets by Conservation Intern Yun-Ching Hung; and Conservation of Taiwanese Ceramics by Conservation Intern Yueh-Lin Yang
- 16th September 2017 at the Western Australian Maritime Museum there was the presentation, Conservation Issues in Italian Museums, by visiting Italian Museum Directors Dr. Scalini and Dr. Talamo.

We also held our AGM on 16th September 2017 and the following people have been voted onto the committee for 2017-18:

- President: Natasha Trenear
- Vice President: Hannah Hoffman
- Secretary: Bindy Wilson
- Treasurer: Stephanie Baily
- Ordinary members: Curtis Mckinley, Ian Macleod, Suellyn Lockett, Vanessa Wiggins

I would like to thank all the wonderful presenters and committee members for volunteering their time and offering to share their conservation knowledge with the WA Branch.

Natasha Trenear

WA Division President

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SOUTH AUSTRALIA / NORTHERN TERRITORY DIVISION REPORT

The SA/NT AGM was held 30th Oct 2017. Kristin Phillips resigned as President. Renita Ryan was elected as new President.

Office Bearers and Committee Members for the SA Division 2017/18:

- President & Public Officer: Renita Ryan
- Treasurer: Rosie Heysen
- Secretary: Mary-Anne Gooden
- Ordinary member: Kristin Phillips
- Ordinary member: Stuart Fuller
- Ordinary member: Jo Dawe
- Ordinary member: Andrew Durham
- Ordinary member: Filipa Quintela
- Ordinary member: Heather Brown

There were only single nominations for each role. The new committee was voted in unanimously.

Summary of SA/NT division activities

Chinwags:

- May 2017, Anna Austin presented “Papermaking Workshop at the Awagami Factory, Tokushima, Japan”.
- October 2017, Renita Ryan & Alice Beale (Collection Manager, South Australian Museum) “Identification of pesticides in a collection of Yidaki at the South Australian Museum” to be presented at the upcoming AICCM National Conference.

Attendance of Mary-Anne Gooden at National Council face-to-face (Feb 2017)

Attendance of Kristin Phillips at several Museums Australia Breakfast Talks (throughout the year).

Proposed split between Northern Territory & South Australian Division of AICCM SIG Symposium

Kristin Phillips raised the proposal set forth by Northern Territory members to separate from SA. Committee members are in unanimous support of this proposal. The financial implications will need to be discussed at National Council and funds split accordingly.

Mary-Anne Gooden

SA/NT Division Secretary

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TASMANIA DIVISION REPORT

There are currently sixteen financial members of AICCM in Tasmania, which is an increase of three with past members renewing their membership this year.

The 2017 local division committee members were:

- President: Amy Bartlett (Queen Victoria Museum and Art Gallery)
- Secretary: Stephanie McDonald (Tasmanian Archive and Heritage Office)
- Treasurer: Erica Burgess (Tasmanian Museum and Art Gallery)
- Public Officer: Nikki King Smith (Tasmanian Museum and Art Gallery)

As I have been a local committee member since 2012, I decided to stand down from my role at the 2017 Tasmanian Division Annual General Meeting. A new committee was nominated at the meeting.

The 2018 local division committee members are:

- President: David Thurrowgood (Queen Victoria Museum and Art Gallery)
- Secretary: Stephanie McDonald (Tasmanian Archive and Heritage Office)
- Treasurer: Erica Burgess (Tasmanian Museum and Art Gallery)
- Public Officer: Nikki King Smith (Tasmanian Museum and Art Gallery)

National Committee Meetings

I have represented the Tasmanian Division at the regular teleconference meetings throughout the year. I also attended the annual face to face meeting which was held in Melbourne on the 24th and 25th February 2017.

Tasmanian Division Meetings

Tasmanian AICCM members met in Hobart on Monday 10th April with a good level of attendance. We met at the Allport Library and Museum of Fine Arts Gallery for an exhibition floor talk by Penny Carey Wells, Curator of Reference [sic]. Following this, the group had a meeting over lunch to discuss local issues and I provided a report on what was discussed at the AICCM face to face meeting that had been held earlier in the year.

The Annual General Meeting was held at the Queen Victoria Museum and Art Gallery in Launceston on 16th October. In addition to the meeting, members attended an exhibition floor talk with Jon Addison, QVMAG History Curator, about the research, preparation and exhibition design of The First Tasmanians: Our Story exhibition.

A Christmas function will be held early December with details to be confirmed.

The National Project

The National Project was discussed at our meeting in April and most of the group have offered to participate in some form. This project is being run in partnership with AICCM and the University of Melbourne to undertake research into the location and nature of collections, along with current resourcing to care for them, around the country.

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Tasmania already has a wealth of knowledge about small collections throughout the state which has been published in various formats and this could be collated on behalf of AICCM. The group is waiting for further information from the AICCM National Council and University before any events or meetings are organised.

Acknowledgements

I would like to recognise all of the members of the Tasmanian Division for remaining active within such a small, well-dispersed group. It has been a relatively quiet year in terms of our local division activity but feedback from everyone shows that it has been a very busy year for each of our cultural institutions. I would like to thank Stephanie McDonald and Erica Burgess for holding positions on the committee with me and for our regular contact throughout the year.

I would also like to acknowledge the wonderful work that the members of the National Council carry out each year. It has been a pleasure to work with everyone over the past three years as Tasmanian Division President and I wish everyone all the best for the future.

Amy Bartlett

2016-17 Tasmanian President